

**Manual – 8 Section 4 (1) (b) (viii)**

**A statement of the boards, councils , committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

**Please provide information on Boards, Councils, Committees and Other Bodies related to the public authority in the following format:**

**Name and address of the affiliated Body**

Staff Council/ Proctorial Board, Vanijya Mahavidyalaya, Patna, A Constituent unit of Patna University, Patna (Bihar) Pin – 800005

**Type of Affiliated Body ( Board, Council, Committees, Other Bodies)**

A Constituent unit of Patna University, Patna. Academic and Administrative management of college is controlled by Patna University. At local level Staff Council of College, Proctorial Board (Constituted by PU), University representative (Appointed by PU), College Development Committee and Principal manage the college activities.

**Brief Introduction of the Affiliated Body (Establishment Year, Objective / Main Activities)**

The Vanijay Mahavidyalaya is recognized as one of the premier academic institutions of the Patna University, Patna. It stands tall in public esteem and also in the memories of its alumni, many of whom are now prominent figures in government, business and industry, the media and education. Notwithstanding its name, students from all religions, Caste and Category have grown up here and excelled in the chosen areas of their interests, be it academics, sports, or extra-curricular activities. However, the college was not built in a day. The Vanijay Mahavidyalaya was founded more than 60 years ago in 1953.

College imparts teaching of B.Com, M.Com and BBA Courses.

The College provides a liberal, lively and competitive environment enabling students to carve out a niche for themselves in field of Commerce & Economics. Besides the infrastructural facilities, the strength of the college lies in its congenial and enriching atmosphere, which plays a crucial role in maintaining the excellent record in generations of students who have been groomed in this college and have excelled in different walks of life.

**Role of the Affiliated Body (Advisory / Managing / Executive / Others)**

Others

**Structure and Member Composition**

Principal (appointed by Chancellor, Universities of Bihar or Principal-In-Charge, Senior Teacher appointed by University) all Teaching and Non-Teaching permanent

Staff are members of Staff Council. Proctorial Board Constituted by University and University representative appointed by University.

**Head of the Body**

Principal / Principal-In-Charge

**Address of main office and its Branches**

Vanijay Mahavidyalaya, (A Constituent College under Patna University, Patna)  
Ashok Rajpath, Patna - 800005

**Frequency of Meetings**

As and when required

**Can public participate in the meetings?**

No (accept Alumni & external members of IQAC nominated by Principal)

**Are minutes of the meetings prepared?**

Yes

**Frequency of Meetings**

As and when required (IQAC at least one meeting in each quarter, minimum three meetings in an academic year. )